

| | | | YEAR ONE (1) - Begins with Contract Execution | | | | | | | | | | | | YEAR TWO (2) | | | | | | | | YEAR THREE (3) - RFP Indicates four months, may consider requesting additional time. | | | | | | | | | | | | | | | |
|--|------------------|-------------------------|---|---|---|---|---|---|---|---|---|----|----|----|--------------|----|----|----|----|----|----|----|--|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| Month | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 18 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
| Task | Task Duration | Stage of Project | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contract Execution | One Day | Day 1 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Management (entire Contract Duration) | 28 Months | Throughout | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kick Off Meetings (2 weeks) | 2 Weeks | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Implementation Plan* and Site Selection Process | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Monthly Status Report (28) | 28 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quarterly Status Report (12) | 3 Months each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Annual Status/Financial/MBE-WBE Report (3) | One Year each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Monthly Invoices (28) | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Summary/Closeout Report (1) | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Relations/Involvement Plan** | 28 Months | Throughout | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Involvement Plan (1) | 3 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fact Sheets and outreach materials (3) | 2 Months each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Outreach Meetings and Notes | One Week each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Website (updated as-needed) | as-needed | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quality Assurance | 13 Months | Months 5 to 17 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Draft QAPP Preparation | 3 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final QAPP Preparation | 2 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| USEPA Review and Approval | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Specific Draft SAPs and Work Plans (8 total, 3 phases) | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final SAPs and Work Plans (8 total, 3 phases) | 2 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Inventory/Site Selection (30 sites) | 5 Months | Months 3 to 7 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Inventory List | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Selection Plan | 2 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Ranking List | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Eligibility Forms | One Month | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| USEPA review and approval | 6 Weeks | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Phase I ESAs (30 total, 2 phases) | 8 Months | Months 7 to 15 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Access and Notifications (2 phases) | 6 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Phase I ESAs and Draft Reports (2 phases) | 6 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Reports (2 phases) | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Phase II ESA Activities (8 sites, 2 phases) | 12 Months | Months 10 to 22 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sites 1 through 4 | 8 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Work Plan, SAP, HASP, and Permits | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fieldwork and Analysis | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Draft Reports | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Reports | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Agency/USEPA Review and Approval | 6 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sites 5 through 8 | 8 Months | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Work Plan, SAP, HASP and Permits | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fieldwork and Analysis | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Draft Reports | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Reports | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Agency/USEPA Review and Approval | 6 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cleanup Planning/ABCA (8 sites, 2 phases) | 12 Months | Months 14 to 26 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Draft Report | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Report | One Month each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Agency/USEPA Review and Approval | 6 Weeks each | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reporting | 6 Weeks | Months 27 and 28 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Summary Report | 6 Weeks | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Notes
 ◊ Denotes milestone delivery
 ●●● Denotes document review, public comment period, etc.
 Phase I and/or Phase II ESAs can be run simultaneously to save time.