

# ENVIRONMENTAL REPORTING SCHEDULE FOR 2018

## Indiana Version

Environmental reporting season is just around the corner. Use the table below to determine if you have a reporting obligation. The table summarizes the most common types of environmental reports due to each respective federal and state environmental agency in Indiana, along with each respective due date.

Report	Indiana Department of Environmental Management (DEM)	Reporting Information
Air Emissions Reporting	<u>Emissions Statement</u> <b>July 1</b>	Depending on the location of a facility, the type of pollutants emitted, and the quantity of pollutants emitted, certain companies are required to submit an <b>Emissions Statement</b> on either an annual basis or every three years to the Indiana DEM. For information regarding reporting requirements, go to <a href="http://www.in.gov/idem/airquality/files/reporting_flowchart.pdf">http://www.in.gov/idem/airquality/files/reporting_flowchart.pdf</a> .
Air Quality Monitoring and Compliance Certifications <sup>1</sup>	<u>Annual Compliance Certification</u> Permit Type: FESOP and Part 70/Title V <b>April 15 or July 1<sup>st</sup></b>  Refer to the facility air operating permit to determine the specific submittal date and addresses	The <b>Annual Compliance Certification (ACC)</b> must be submitted on an annual basis by any facility that operates under the authority of a Part 70/Title V air permit or a Federally Enforceable State Operating Permit (FESOP).
Hazardous Waste Reporting	<u>Annual Manifest Report</u> Small Quantity Generators Every <b>March 1</b>  Large Quantity Generators <b>March 1</b> during odd-numbered years for the prior even-numbered year  <u>Biennial Hazardous Waste Report</u> <b>March 1</b> during even-numbered years for the prior odd-numbered year	<b>Annual Manifest Report:</b> Any facility that was a Small Quantity Generator (SQG) at least one month of the year, but was not a Large Quantity Generator any month during the year, must submit the Annual Manifest report. Conditionally Exempt Small Quantity Generators (CESQG) that for any one calendar month generate more than 220 pounds or accumulate on site at any time more than 2,200 pounds of hazardous waste will also be required to complete and submit the Annual Manifest report.  <b>Annual Manifest Report and Hazardous Waste Report:</b> Any facility that was a Large Quantity Generator (LQG) at least one month of the year must submit either an Annual Manifest report OR a Hazardous Waste Biennial report depending on the year (Annual Manifest Report is due on March 1 of odd-numbered years, and the Biennial Hazardous Waste Report is due on March 1 of even-numbered years).
Report	Indiana Department of Homeland Security Local Emergency Planning Committee Local Fire Department	Reporting Information
EPCRA Sections 311/312	<u>Tier II Report</u> <b>March 1</b>	<b>Tier II Reporting (EPCRA 311/312):</b> Tier II reports are required to be filed by a facility that stores 10,000 pounds or more of a hazardous substance; or any extremely hazardous substance (EHS) of more than 500 pounds or the Threshold Planning Quantity (TPQ), whichever is less at any one time.
Report	U.S. Environmental Protection Agency Indiana DEM	Reporting Information
EPCRA Section 313	<u>Toxic Release Inventory</u> (Form A or Form R) <b>July 1</b>	<b>TRI Form A and Form R (EPCRA 313):</b> Facilities with 10 or more full-time equivalent employees who are included in a TRI-covered North American Industry Classification System (NAICS) code must prepare and submit a Form A or Form R for every toxic chemical or chemical category as defined, that is manufactured or processed at a rate of 25,000 pounds/year or "otherwise used" at a rate of 10,000 pounds/year, or any extremely hazardous substance that exceeds the 313 reporting threshold.

Note 1: Facilities that are subject to National Emission Standards for Hazardous Air Pollutants (NESHAP), also known as "MACT" standards, or New Source Performance Standards (NSPS), may be required to submit periodic monitoring reports and compliance certifications typically due on an annual basis or semi-annual basis and often due within 30 to 90 days of December 31 or 30 to 90 days of June 30, respectively.

For more information or help navigating the reporting obligations that apply to you, contact Ann O'Brien at [aobrien@scsengineers.com](mailto:aobrien@scsengineers.com) or Cheryl Moran at [cmoran@scsengineers.com](mailto:cmoran@scsengineers.com). Ann and Cheryl are project managers at SCS Engineers with more than 50 combined years of experience in the industrial arena. Visit us online at [scsengineers.com](http://scsengineers.com).