

ENVIRONMENTAL REPORTING SCHEDULE FOR 2018

New Jersey Version

Environmental reporting season is just around the corner. Use the table below to determine if you have a reporting obligation. The table summarizes the most common types of environmental reports due to each respective federal and state environmental agency in New Jersey, along with each respective due date. **Please note that this table only includes general reporting requirements for New Jersey and not all reporting that may be required at a particular facility.**

Report	New Jersey Department of Environmental Protection (NJDEP)	Reporting Information
Air Emissions Reporting	<u>Annual Emissions Statement</u> May 15	Annual Emissions Statement: Pursuant to N.J.A.C. 7:27-21, an annual Emission Statement is required from all facilities that emit or have the potential to emit certain air contaminants over specific thresholds. The annual Emission Statement must be submitted through RADIUS.
Annual and Semi-Annual Air Monitoring and Compliance Certifications ¹	<u>Compliance Certification Reports</u> <u>Permit Type:</u> All major facilities with approved operating permit March 1 (Annual) January 30 and July 30 (Semi-Annual)	Compliance Certification Report: Pursuant to N.J.A.C. 7:27-22, all major facilities with an approved operating permit are to submit annual and semi-annual (deviation) compliance certification reports with the accompanying annual or semi-annual forms. The Annual Compliance Certification Report is due March 1 and the Semi-Annual Compliance Certification Reports are due January 30 and July 30 unless otherwise specified. An Annual Compliance Certification may also be considered as a six-month deviation report if the Annual Compliance Certification is submitted by January 30 or July 30 depending on the period being reported. These forms are mailed to the NJDEP and USEPA.
Hazardous Waste Reporting	<u>Hazardous Waste Report</u> Large Quantity Generators are required to submit a biennial hazardous waste report March 1 of even-numbered years	Hazardous Waste Report: Large Quantity Generators (LQGs) of hazardous waste must report their regulated waste activities on biennial basis. The report covers activity during the previous odd-numbered calendar year. Reporting is through the American Resource Management, Inc. (ARM) system.
Discharge Monitoring Reporting	<u>Discharge Monitoring Report (DMR)</u> New Jersey Pollution Discharge Elimination System (NJPDES) permit holders are required to submit DMRs Specified day of the month following the reporting period	Discharge Monitoring Report: Discharge Monitoring Reports (DMRs) are required for facilities with NJPDES permits. These reports may be submitted monthly, quarterly, semi-annually, or annually depending on the permit. DMRs must be submitted through NJDEP Online. Waste Characterization Reports (WCRs) and Residuals Transfer Reports (RTRs) may also be required.
Stormwater Pollution Prevention Plan Update Certifications	<u>Stormwater Pollution Prevention Plan (SPPP) Update Certifications</u> Certain NJPDES facilities are required to update and certify their SPPP annually March 1	Stormwater Pollution Prevention Plan Update: Annual Stormwater Pollution Prevention Plan (SPPP) updates are required for certain facilities as part of a NJPDES permit. A certification is completed and mailed to the NJDEP.
Community Right-to-Know Survey	<u>Community Right to Know Survey (CRTK)</u> Certain industrial facilities by North American Industry Classification System (NAICS) codes are required to submit an annual CRTK Survey March 1	Community Right to Know Survey: Facilities with certain NAICS codes are required to submit an annual CRTK Survey under the Worker and Community Right to Know regulations and Section 312 of the Emergency Planning and Community Right to Know Act (EPCRA). The CRTK Survey is submitted through NJDEP Online.
Release and Pollution Prevention Report	<u>Release and Pollution Prevention Report (RPPR)</u> Facilities subject to federal Toxic Release Inventory (TRI) reporting must submit a RPPR. July 1	Release and Pollution Prevention Report: Facilities which are subject to TRI Reporting must submit a RPPR. The RPPR is submitted through NJDEP Online.
Report	U.S. Environmental Protection Agency	Reporting Information
Toxic Release Inventory (EPCRA Section 313)	<u>Toxic Release Inventory</u> (Form A or Form R) July 1	TRI Form A and Form R (EPCRA 313): Facilities with 10 or more full-time equivalent employees who are included in a TRI-covered North American Industry Classification System (NAICS) code must prepare and submit a Form A or Form R for every toxic chemical or chemical category as defined, that is manufactured or processed at a rate of 25,000 pounds/year or "otherwise used" at a rate of 10,000 pounds/year, or any extremely hazardous substance that exceeds the 313 reporting threshold.

Note 1: Facilities that are subject to National Emission Standards for Hazardous Air Pollutants (NESHAP), also known as "MACT" standards, or New Source Performance Standards (NSPS), may be required to submit periodic monitoring reports and compliance certifications typically due on an annual basis or semi-annual basis and often due within 30 to 90 days of December 31 or 30 to 90 days of June 30, respectively.

For more information or help navigating the reporting obligations that apply to you, contact Christine Stokes at cstokes@scsengineers.com. Christine is a project manager at SCS Engineers with more than 20 years of experience in the industrial arena. Visit us online at scsengineers.com.