

# ENVIRONMENTAL REPORTING SCHEDULE FOR 2018

## New York Version

Environmental reporting season is just around the corner. Use the table below to determine if you have a reporting obligation. The table summarizes the most common types of environmental reports due to each respective federal and state environmental agency in New York, along with each respective due date. **Please note that this table only includes general reporting requirements for New York and not all reporting that may be required at a particular facility. New York City also has additional requirements.**

Report	New York State Department of Environmental Conservation (NYSDEC)	Reporting Information
Air Emissions Reporting	<u>Annual Emissions Statement</u> <b>April 16</b>	<b>Annual Emissions Statement:</b> Pursuant to 6 NYCRR Part 202, Title V facilities must submit an annual Emissions Statement. Electronic reporting of emissions data through the Air Compliance and Emissions (ACE) electronic reporting system is highly recommended.
Annual and Semi-Annual Air Monitoring and Compliance Certifications <sup>1</sup>	<u>Compliance Certification Reports</u> <u>Permit Type:</u> Title V and Non-Title V facilities <b>January 30 (Annual)</b> <b>January 30 and July 30 (Semi-Annual)</b> <b>January 30 (Capping, non-Title V)</b>	<b>Compliance Certification Report:</b> Pursuant to 6 NYCRR Part 201, facility owners and/or operators with Title V permits must submit an annual compliance certification. Some of these facilities may also be required to submit semi-annual monitoring reports. State facility permits may also require annual capping certifications. These reports/certifications can be submitted through the ACE electronic reporting system.
Solid Waste Reporting	<u>Solid Waste Quarterly and Annual Reports</u> <b>Quarterly as specified</b> <b>March 1 (Annual)</b>	<b>Solid Waste Quarterly and Annual Reports:</b> The 6 NYCRR Part 360 solid waste regulations require solid waste facilities to submit annual reports. Some solid waste facilities also require quarterly reporting. These reports can be submitted by email as specified on the associated forms.
Hazardous Waste Reporting	<u>Hazardous Waste Report</u> Large Quantity Generators are required to submit an annual hazardous waste report <b>March 1</b>	<b>Hazardous Waste Report:</b> Large Quantity Generators (LQGs) of hazardous waste must report their regulated waste activities on an annual basis. Reporting is through the American Resource Management, Inc. (ARM) system.
Discharge Monitoring Reporting	<u>Discharge Monitoring Report (DMR)</u> Some State Pollution Discharge Elimination System (SPDES) permit holders are required to submit DMRs <b>Specified day of the month following the reporting period</b>	<b>Discharge Monitoring Report:</b> Facilities required to submit Discharge Monitoring Reports (DMRs) are required to submit these reports through NetDMR. These reports may be submitted monthly, quarterly or annually depending on the timeframes specified in the permit.
Annual Certification Report for the Multi-Sector General Permit	<u>Annual Certification Report (ACR) for the Multi-Sector General Permit (MSGP)</u> Facilities permitted under the MSGP for stormwater discharges from construction activity <b>February 28</b>	<b>Annual Certification Report:</b> Facilities permitted under the SPDES Multi-Sector General Permit (MSGP) for stormwater discharges from construction activity must submit an Annual Certification Report (ACR). The ACR can be completed online through eBusiness.
Tier II Report (EPCRA Section 311/312)	<u>Tier II Report</u> Facilities subject to federal Toxic Release Inventory (TRI) reporting must submit a Tier II Report. <b>March 1</b>	<b>Tier II Report:</b> Facilities which are subject to TRI Reporting must submit the Tier II report to the State Emergency Response Commission (SERC) using E-Plan. Facilities must contact local entities (County, fire department) regarding how they accept Tier II reports.
Report	U.S. Environmental Protection Agency	Reporting Information
Toxic Release Inventory (EPCRA Section 313)	<u>Toxic Release Inventory</u> (Form A or Form R) <b>July 1</b>	<b>TRI Form A and Form R (EPCRA 313):</b> Facilities with 10 or more full-time equivalent employees who are included in a TRI-covered North American Industry Classification System (NAICS) code must prepare and submit a Form A or Form R for every toxic chemical or chemical category as defined, that is manufactured or processed at a rate of 25,000 pounds/year or "otherwise used" at a rate of 10,000 pounds/year, or any extremely hazardous substance that exceeds the 313 reporting threshold.

Note 1: Facilities that are subject to National Emission Standards for Hazardous Air Pollutants (NESHAP), also known as "MACT" standards, or New Source Performance Standards (NSPS), may be required to submit periodic monitoring reports and compliance certifications typically due on an annual basis or semi-annual basis and often due within 30 to 90 days of December 31 or 30 to 90 days of June 30, respectively.

For more information or help navigating the reporting obligations that apply to you, contact Christine Stokes at [cstokes@scsengineers.com](mailto:cstokes@scsengineers.com). Christine is a project manager at SCS Engineers with more than 20 years of experience in the industrial arena. Visit us online at [scsengineers.com](http://scsengineers.com).