

MELISSA SCHICK, MPA

## Education

Master of Public Administration, Troy University, 2010

## Professional Affiliations

Florida Brownfield Association – Board of Directors  
Society of American Military Engineers  
Florida Association of Environmental Professionals



## Professional Experience

Ms. Schick is responsible for helping grow SCS's Environmental Services team and our Brownfields redevelopment practice in the Southeast and Mid-Atlantic markets. Her expertise includes proposal development, helping public and private-sector clients navigate state and federal brownfields redevelopment and voluntary cleanup programs; overseeing the implementation of USEPA assessment and cleanup grants; executing and supporting programmatic management of brownfields grants, leading community engagement events; and delivering brownfields redevelopment project management, strategic vision, and leadership.

Her experience includes preparing successful brownfields grant applications; implementing and completing brownfields redevelopment projects; coordinating with private developers, regulatory agencies, community leaders and other partners; completing reporting requirements; developing proposals and work orders; project management, including manpower resource allocation, scheduling, budgets, invoicing, and progress reports; and communicating with stakeholders, regulators, and clients. Additional responsibilities include managing site information in the ACRES database, submitting quarterly and annual reports, and preparing closeout documents for submittal to USEPA.

### Brownfields Grants

#### **City of Pensacola Brownfield Assessment and Cleanup Grants, Pensacola, FL (2019 – 2023).**

Assisted with grant applications, community outreach and engagement meetings, programmatic functions including workplan, community outreach plan, ACRES updates, quarterly reports, and final closeout report. Also worked with client to leverage additional funding from the Florida Department of Environmental Protection (FDEP) and RLF funding.

**City of Panama City Brownfield Assessment Grant, Panama City, FL (2020 – 2023).** Assisted with grant application, community outreach meetings, workplan, Community Involvement Plan, and kickoff meeting. Acted as the liaison to ensure client met all FDEP and USEPA requirements.

**City of Bastrop Brownfield Assessment Grant, Bastrop, Louisiana (2017 – 2020).** Assisted with grant application, community outreach meetings, reporting duties, and final closeout reporting.

**Various Brownfield Assessment Grantees Programmatic Support, Florida, Alabama, Mississippi, Louisiana (2016 – 2023).** Assisted with grants.gov and sam.gov requirements, grant application and threshold criteria, community outreach meetings, reporting duties, assist clients with the Automated Standard Application for Payments (ASAP) system, and final closeout reporting.